

CCFFR Business Meeting Minutes

The 61st Canadian Conference for Fisheries Research Halifax-Marriott-Harbourfront-Hotel January 4, 2008

V. CLEMENS-RIGLER TRAVEL FUND

Howard Powles worked hard again at fundraising for the CRTF. He was not at the conference this year but provided his report (table attached) which was read by John Casselman and Julie Deault. Howard acknowledged the AFS Northeast Division, the SCL, DFO and the CCFFR (including past Local Arrangements Chairs for fundraising which has allowed significant CCFFR contribution) for their contributions to the fund.

He also acknowledged Rob Mackereth, H  l  ne Cyr and Julie Deault who formed the Selection Committee; Dave Stanley, former President of CARS, Kim Hyatt, Acting President of CARS and Peter Amiro, Treasurer of CARS, who run the fund and cut the cheques; Andrew Cooper and Julie Deault who were/are the CCFFR Secretaries-Treasurers.

Special thanks went to CARS and Peter Amiro for their continued support and assistance with the Clemens-Rigler Fund.

A total of \$14,313.50 was raised for the CRTF this year, and there was a carry over from last year of \$3638.34, for a total of \$17,951.84 (see budget attached). 55 awards for a total of \$18,950.00 were granted. 54 awards were accepted 'in theory' by students. 43 awards were claimed for a total of \$18,050. There was a \$98.16 deficit at the end of this year's exercise.

SCL contributed \$2000 to the CRTF and also provided a one time \$4000 donation (received in February 2008) to cover a potential deficit if all students had claimed their awards, and for next year CRTF allocation. Including the 4000\$ from SCL, there is a carry over of 3,901.84 for the 2009 CRTF award allocation.

Julie Deault noted that the DFO equal contribution agreement would likely continue over the next few years, with the amount to remain the same at up to \$6000. The administrator of this money is the office of the Associate Deputy Minister of DFO Science Sector but more specifically within the Ecosystem Science Directorate. This is currently led by Director General Sylvain Paradis. It has been important to initiate the paper work for this contribution agreement well before the meeting and this year, it was initiated at the end of August. The contribution agreement requires signatures from the President of CARS, from the ADM of Science in DFO, and final approval by the Deputy Minister of Fisheries

and Oceans. The contribution was not received before the meeting but the required paperwork had been signed and the money should be provided shortly after the end of the meeting.

Peter Amiro gave cheques to 40 of the awardees during the conference, which greatly reduces the amount of work required to distribute the awards. It was greatly appreciated by the students as well.

President Casselman indicated that once again, the Clemens-Rigler Travel Fund was highly successful and thanked all involved.

The CRTF report (attached) was approved (Marco Rodriguez/Joe Rasmussen).

CRITERIA TO ALLOCATE CLEMENS-RIGLER TRAVEL FUND

John Post was mandated in 2007 to determine criteria to allocate the awards.

There are two main scenarios:

1. when the meeting is in a central location (Québec/Ontario) and many people can drive;
2. when the meeting is further away for many attendees so expensive flights are required.

Should the award be allocated to as many students as possible or to the ones who have the most expensive travel, since this is a prestigious award to note on a CV. Students living close to the meeting location should not be penalised and should receive an award.

It was noted that the allocation system should be kept simple and that no receipts need be submitted. Most people thought that the mechanism was fair.

Criteria used this year were the following:

- Awards ranged between 200 and 475\$
- Awards amounts were based on travelling distance and air travel fees.
- Repeat candidates were limited to maximum award of \$250 unless they were at Ph.D. level.
- Late applicants were limited to \$200.
- For a Halifax meeting, students travelling from BC, AB, SK and MB received up to \$475; students from NL received up to \$400; students from Ontario and Québec received up to \$325; and NB students received up to \$250.

It was suggested that the criteria should be reviewed and posted on the CCFR web site for the 2009 Ottawa conference.

Clemens-Rigler Travel Fund – 2008 Meetings

Status Report as of January 2, 2008

Donors:

CCFFR	6,000.00
SCL	2,000.00 (Hélène Cyr and Rolf)
DFO	6,000.00 (Andrew Cooper and Julie Deault)
Surplus in CRTF – CARS	3,638.34 (Peter Amiro revised December 2007)
AFS Northeast Division	313.50 (Scott Decker, President)
Total	17951.84

Awards

55 awards for a total of \$18,950.00

By provinces:

BC	3	AB	7	SK	1
MB	2	ON	22	QC	7
NB	5	NL	7	USA	1

From SCL: 13

From CCFFR: 42

Issues

Non-collection of awards has been occurring in the past, thus the fairly large surplus from previous years.

People to thank

- ❑ The donors, as above (including past Local Arrangements Chairs for fund-raising which has allowed a significant CCFFR contribution)
- ❑ Rob Mackereth, Hélène Cyr, Julie Deault – Selection Committee
- ❑ Acting President Kim Hyatt, former President Dave Stanley and Treasurer Peter Amiro of Canadian Aquatic Resources Section of American Fisheries Society – who run the fund and cut the cheques
- ❑ Andrew Cooper, Julie Deault – CCFFR Secretaries-Treasurers
- ❑ Hope this isn't leaving anyone out – have a great meeting, wish I was there!

Howard Powles
CRTF Coordinator

AWARDS (From Peter Amiro)

Number of awards claimed:	43
Total:	\$18,050
Mean per student:	\$419.77
Minimum:	\$200
Maximum:	\$475